



Republic of the Philippines
Department of Education
Schools Division of Benguet

July 9, 2021

OFFICE MEMORANDUM

No. 268, S2021

TO: Assistant Division Superintendent
Chief Education Supervisor, CID and SGOD
All Human Resource Management Office Personnel
All Others Concerned



SUBJECT: PRIME-HRM TEAM MEETING

1. In relation to the concluded Virtual Simulation with CSC and upcoming face to face validation of PRIME HRM implementation in the Division by the Civil Service Commission – Regional Office on July 2021, this office calls all members of the PRIME HRM team – Personnel Development Committee, Personnel Selection Board, Performance Management Team, and PRAISE Team to participate in the meeting on July 12, 2021 at 2:00pm at Adivay Hal, SDO Benguet, Wangal.
2. The agenda are as follows:
 - a. Review of the documents for PRIME-HRM Bronze Application of the following teams:
 1. Personnel Development Committee
 2. Personnel Selection Board
 3. Performance Management Team
 4. PRAISE Team
 - b. Discuss and present the status of all four areas in PRIME-HRM
 - c. Planning and preparation for the CSC-CAR visit to the Division Office.
3. Full participation in this endeavor is highly advised.
4. Snacks will be provided by this office.
5. IATF minimum public health standards shall be strictly observed and immediate dissemination and compliance to this memorandum to all concerned is desired.
6. Immediate dissemination and strict compliance of this Memorandum is directed.


GLORIA B. BUAYA-AO
Schools Division Superintendent

Est//hrds/sgod



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Participants:

Personnel Development Committee	PRAISE Team	Performance Management Team	Personnel Selection Board
Samuel T. Egsaen Jr.	Samuel T. Egsaen Jr.	Samuel T. Egsaen Jr.	Samuel T. Egsaen Jr.
Lucio B. Alawas	Lucio B. Alawas	Lucio B. Alawas	Glenn N. Duguis
Rizalyn A. Guznian	Marcelino S. Baldo	Rizalyn A. Guznian	Susan CJ Dawang
Glenn N. Duguis	Susan CJ DAwang	Jeanette I. Kiong	Marcelino S. Baldo
Florinda C. Pagoy	Florinda C. Pagoy	Florinda C. Pagoy	Daniel D. Peredo Sr.
Florabel E. Buclay	Xylene Grail D. Kinomis	Glenn N. Duguis	Francisco B. Bagul-Lo
Florabel C. Balanon	Maricel S. Codimdim	Merlyn Conchita O. De Guzman	Johnson B. Legaspi
Eric S. Wanson	Corazon C. Quipot	Susan Cj Dawang	Maricel Codimdim
Nover Singgangan	Genevieve A. Yog-a	Daniel D. Peredo	
Warden A. Baltazar	Janice Alice A. Langato	Johnson B. Legaspi	
Wilfred C. Bagsao		Marcelino S. Baldo	
Macarthy B. Malanes		Francisco V. Bagul-Lo Jr.	
Francis F. Peckley		Jerahmeel B. Lasegan	
Samuel S. Ayangdan		Mancel S. Codimdim	
Merlyn Conchita O. de Guzman		Elvernice S. Fanged	
Norbert Lartec		Genevieve A. Yog-a	
Erinda C. Quinuan		Warden A. Baltazar	
Sonia Dupagan		Macarthy B. Malanes	
Cesar Luma-ang		Joyce B. Gavino	
Arvin M. Doman		Mahal M. Rifani	
Corazon Quipot		Kenneth W. Kelcho	
Xylene Grail D. Kinomis		Stephen P. Bulalin	
Stephen Bulalin		Wilfred C. Bagsao	
Mary Grace G. Matias		Francis F. Peckley	
Kenneth Kelcho			
Elvernice S. Fanged			
Joven B. Agtani			

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